



To: Councillor Malik, Convener; Councillor Houghton, Vice-Convener; and Councillors Alphonse, Bonsell, Bouse, McLellan, McRae, Nicoll and Massey.

Town House,
ABERDEEN 3 May 2024

AUDIT, RISK AND SCRUTINY COMMITTEE

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **THURSDAY, 9 MAY 2024 at 2.00 pm**. This is a hybrid meeting and Members may also attend remotely.

The meeting will be webcast and a live stream can be viewed on the Council's website. <https://aberdeen.public-i.tv/core/portal/home>

ALAN THOMSON
INTERIM CHIEF OFFICER – GOVERNANCE

B U S I N E S S

NOTIFICATION OF URGENT BUSINESS

1.1. There are no items of urgent business at this time

DETERMINATION OF EXEMPT BUSINESS

2.1. Members are requested to determine that any exempt business be considered with the Press and Public excluded

DECLARATIONS OF INTEREST

3.1. Members are requested to intimate any declarations of interest

DEPUTATIONS

4.1. There are no requests at this time

MINUTE OF PREVIOUS MEETING

- 5.1. Minute of Previous Meeting of 12 February 2024 (Pages 5 - 14)

COMMITTEE PLANNER

- 6.1. Committee Business Planner (Pages 15 - 20)

NOTICES OF MOTION

- 7.1. There are none at this time

REFERRALS FROM COUNCIL, COMMITTEES AND SUB COMMITTEES

- 8.1. There are no referrals at this time

COMMITTEE BUSINESS

Risk Management

- 9.1. ALEO Assurance Hub Workplan and Terms of Reference - COM/24/082
(Pages 21 - 32)

Legal Obligations

- 9.2. Use of Investigatory Powers Quarter 1 Report - COM/24/078 (Pages 33 - 38)

Scrutiny

- 9.3. Scottish Public Services Ombudsman Decisions and Inspector of Cremations Complaints - CUS/24/079 (Pages 39 - 46)
- 9.4. Inspection Report of Aberdeen Crematorium by the Senior Inspector of Burial, Cremation and Funeral Directors (Scotland) - CR&E/24/123 (Pages 47 - 58)

Governance, Accounts and Finance

- 9.5. Unaudited Accounts 2023-24 - CORP/24/80 (Pages 59 - 270)

9.6. Public Sector Equality Duty - COM/24/005 (Pages 271 - 278)

9.7. Counter Fraud Activity (Pages 279 - 282)

Internal Audit

9.8. Internal Audit Progress Report - IA/24/006 (Pages 283 - 308)

9.9. JB Hosted Services - AC2415 (Pages 309 - 326)

9.10. Store Stock Control - AC2404 (Pages 327 - 342)

9.11. Secondary Schools Visits - AC2416 (Pages 343 - 366)

9.12. Biodiversity and the Natural Environment - AC2418 (Pages 367 - 384)

9.13. Volunteer Arrangements - AC2420 (Pages 385 - 402)

9.14. Revenue Budget Setting - AC2408 (Pages 403 - 420)

External Audit

9.15. Best Value Thematic Report - EA/24/001 (Pages 421 - 460)

9.16. Housing Benefit Risk Assessment - EA/24/002 (Pages 461 - 484)

9.17. External Audit Annual Report 2022-23 - EA/24/003 (Pages 485 - 514)

9.18. Annual Audit Plan 2023-24 - EA/24/004 (Pages 515 - 536)

EXEMPT/CONFIDENTIAL BUSINESS

10.1. Counter Fraud Activity - Exempt Appendix (Pages 537 - 542)

10.2. Cyber Crime - CUS/24/083 (Pages 543 - 552)

10.3. Cyber Action Plan - AC2417 (Pages 553 - 568)

10.4. Resident X - Briefing Note - IA/24/007 (Pages 569 - 578)

Integrated Impact Assessments related to reports on this agenda can be viewed [here](#)

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Website Address: aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Karen Finch, tel 01224 053945 or email kfinch@aberdeencity.gov.uk